

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: July 11, 2022

- 1. Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
- 2. Pledge of Allegiance**
- 3. Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 6 community members. There were 3 community members attending via Zoom.us.
- 4. Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, July 9, 2022 before 6:30 pm.
- 5. Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Phil Monday – ATV/UTV crossing across from 155 to Big St Germain Drive, there is no light barrier. State statute has changed, light barrier is not needed.

Tim Gebhardt – Disappointed of representation of St Germain Fire Department for Independence Day celebration, they have been doing open house for years.
- 6. Cemetery Sexton's Report** Had 1 cremation burial and 1 full size burial last week. St Germain Evangelical Free Church service group did clean up of pine needles and pine cones and did a phenomenal job. Burials are being done timely by DPW.
- 7. Discussion /Action Items:**
 - a. Fern Ridge mountain bike trail updates** Shared video, showcasing the new trails. Getting great reviews. Trail system is completed now. Open House on August 13th. Signage being put up.
 - b. Fire Chief's report** April had 30 ambulance calls and 3 fire calls. May had 28 ambulance calls and 9 fire calls. June had 36 ambulance calls and 6 fire calls. Chief has observed events closer to Highway 70 to small pavilion as unsafe with people parking on highway, others crossing the highway and kids nearby. Becoming a challenge to have call volume covered with current personnel availability. Old ambulance is being posted for sale this week. Getting ready to do a second review of new fire truck, progressing along; looking at early summer of 2023 for delivery.
 - c. Update to Fire Department contact information on Town website** Per chief will have voicemail activated again and chief will verify phone number. Can also use email address listed on website info@stgermainfire.com
 - d. Payment of the bills** Motion by Cooper to approve bills as presented; second Swenson. Discussion none. By voice vote; all in favor.
 - e. Approval of past meeting minutes** Motion by Ritter to approve minutes of June 23, 2022 and June 27, 2022; second Cooper. Discussion none. By voice vote; 4 in favor, 1 abstain.
 - f. Approve alcohol related license(s)** Motion by Cooper to approve alcohol related licenses as presented; second Mortag. Discussion none. By voice vote; all in favor.
 - g. ChoiceTel Fiber Project Update** ChoiceTel finishing up servicing roads off of Halberstadt Road, end of week will be heading to South Bay Road. Reviewed current route ChoiceTel has taken. ChoiceTel website not updated with map of St Germain.
 - h. Public Comments and adoption of amendments to Chapter 15 – Town Park Rules Ordinance.** No public comments. Motion by Ritter that Chapter 15 Town Park Rules Ordinance be adopted as amended; second Cooper. Discussion none. By voice vote, all in favor.
 - i. Public Comments and adoption of amendments to Chapter 17 – Community Parks & Usage Ordinance.** No public comments. Motion by Ritter that Chapter 17 Community Parks &

Usage Ordinance be adopted as amended; second Swenson. Discussion none. By voice vote, all in favor.

- j. **Approve bid and funding for Bike Trail crack sealing.** Received 3 bids. Pitlik and Wick was lowest bid at \$28,020.00 and recommendation of MSA to accept that bid. Will share with Chamber asking them to participate in cost of project. Motion by Cooper to approve Pitlik and Wick bid of \$28,020.00 coming from nonmotorized trails committee account 1004; second Ritter. Discussion: DNR has not submitted grant funds to committee, waiting for signs. If chamber helps with funding, difference to go back to nonmotorized trails. Ask for heads up from Pitlik to put warning on trails. By voice vote, all in favor.
- k. **Upgrade Sixteen Road – Property has sold, and a home construction will begin next year.** Property owner has asked for road to be updated to access property, currently not accessible. Discussion by the board. Verify Sixteen Road is a town road, if so Christensen will get budget numbers from Pitlik with road being standard width done as gravel; with different options as to length of road.
- l. **Part Time employee for Vandervort Park.** Town owns mower, supplies gas and oil with volunteer cutting the grass; for insurance and liability reasons needs to be a town employee doing this. Discussion by the board. Motion by Christensen to authorize the clerk to reach out to Mr Southwick to become a part time employee with the sole responsibility of cutting the grass at Vandervort Park at an offered amount of \$15.00 per hour effective immediately; second Ritter. Discussion none. By voice vote; all in favor.
- m. **Shipping container violation, approval for Chairman to sign letter and send.** Discussion by board. Motion by Cooper to have chairman sign letter and send; second Swenson. Discussion none. By voice vote; all in favor.

8. **Department of Public Works – The Board will hear a report from Brian Cooper concerning the department.** Interviewed applicant, denied position prior to offer being entertained. Crew is sweeping roads. DPW helped with Independence Day. Truck #3 found to have faulty high pressure fuel pump/oil pressure sensor, now back and in operation. Help needed at Veteran's Wall with digging. Mulch needing to be removed from playground.

9. **Report of the Standing Committees**

- a. **Independence Day Celebration Committee** Very successful day. Next meeting August 2 at 5:30 for wrap up.
- b. **Lakes Committee** Nothing to report.
- c. **Non-Motorized Recreational Trails Committee** Trails are getting used. Coordinating with Golf Course to use edger.
- d. **Parks and Recreation Committee** Chairman's signature needed on contract to paint pickle ball lines. Kathy Kaltenbach will be joining committee. Penny Strom has stepped down from committee. Will be adding another committee member.
- e. **Zoning Committee** Next town board meeting will include amendments to the zoning ordinance.

10. **Reports from Lake Districts and Other Organizations** Little Saint Germain Lake District meets July 12. Big Saint Germain Lake District meets August 1. Lost Lake District met last week.

11. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) (g) of the Wisconsin Statutes to discuss the Radostits lawsuit and the Benson claim against the Town. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.** Motion by Christensen at 8:12 to convene to closed session in accordance with Section 19.85 (1) (e) (g) of the Wisconsin Statutes to discuss the Radostits lawsuit and the Benson claim against the Town. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; second Swenson. Discussion none. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Mortag – yes.

Break 8:12-8:17

12. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Ritter at 8:28 to reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session; second Cooper. Discussion none. By voice vote; all in favor.

13. Adjourn Mr Christensen adjourned the meeting at 8:28 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor